

Appendix B

Herefordshire Council Annual Audit Plan 2014-15	
Audit Type and Area	Number of days (753)
Key Control Audits	
Main Accounting	20
Account Payable -Follow Up	8
Accounts Receivable	25
Council Tax	20
NNDR	20
Housing and Council Tax Benefits	20
Payroll - Follow Up	8
Treasury Management	10
Capital Accounting	10
Follow Up (Limited Assurance 13-14 or 12-13)	
Income Collection – Industrial Lets (13-14)	8
Health and Safety (Corporate 12-13)	8
Legal Services (12-13)	8
Data Protection (12-13 and 13-14)	8
Gypsy and Traveller Service – Income Processing (13-14)	8
Fraud/Governance Audits	
Risk Management including risk awareness sessions	20
Fraud and Corruption Policy – advise and awareness	10
Whistleblowing Policy	5
IT Audits	
Hardware Asset Management	15
Software Asset Management	15
User Access Management - Accounts Payable and Payroll	10
ISO27001 Implementation	10
Education, Health and care Plans data – consultancy on Project Board	8
Operational Audits	
Economy, Communities & Corporate	
Procurement – across all services	30
Registrars and Coroners	20
Home School Transport	25
Elections	15
Adults Wellbeing Service	
Adult Social Care – Financial Contributions and Fairer Charging	25
Home Point	25
Homelessness	25
Framework i – data quality	25

Preparation for the Care Bill	15
Peer Challenge/ Benefits realisation	25
Children's Wellbeing Service	
Schools – Prevention of Fraud (8 Schools)	50
Schools – Safer Recruitment	50
Looked after Children	25
Use of Agency Staff across Children's Service	20
Safer Recruitment – (excluding schools)	20
Grants	
Green Deal Pioneer Places	5
Adoption Reform Grant	3
Care Bill Grant	1
Management	
Corporate Advice	10
Corporate meetings	10
External Audit	5
General Advice	10
Planning /Client Liaison	40